

# Mountain View Conference

## Evangelism Budget Approval Form

Location of Meeting: \_\_\_\_\_  
 Church Sponsoring: \_\_\_\_\_  
 Presenter: \_\_\_\_\_

Date Range of Meetings: \_\_\_\_\_  
 Date Budget Submitted: \_\_\_\_\_

### Budgeted Expenses

#### Location

Facility Rental \_\_\_\_\_  
 Other Facility Fees or rentals \_\_\_\_\_  
*Total Location Expenses* \_\_\_\_\_

#### Advertising & Marketing

Mailings: (Qty \_\_\_\_\_ Rate \_\_\_\_\_ Occurance \_\_\_\_\_) \_\_\_\_\_  
 Newspaper \_\_\_\_\_  
 Banners & Billboards \_\_\_\_\_  
 Radio \_\_\_\_\_  
 Television \_\_\_\_\_  
 Other \_\_\_\_\_  
*Total Advertising & Marketing* \_\_\_\_\_

#### Literature

	Qty	Rate	
Giveaway Books	_____	_____	_____
Giveaway Literature	_____	_____	_____
Sermon Outlines	_____	_____	_____
Decision Cards	_____	_____	_____
Registration Cards	_____	_____	_____
Other _____	_____	_____	_____
<i>Total Literature</i>			_____

#### Salary, Travel & Accomodations

Outside Evangelist Salary: \_\_\_\_\_  
 Airfare \_\_\_\_\_  
 Mileage (Miles \_\_\_\_\_ Rate \_\_\_\_\_) \_\_\_\_\_  
 Parking \_\_\_\_\_  
 Equipment Allowance \_\_\_\_\_  
 Visitation Mileage (Miles \_\_\_\_\_ Rate \_\_\_\_\_) \_\_\_\_\_  
 Accomodations (Circle): Hotel, Apartment, Church, Family, Other \_\_\_\_\_  
 Per Diem (Rate \_\_\_\_\_ Days \_\_\_\_\_) *only if not supplied with kitchen* \_\_\_\_\_  
 Other \_\_\_\_\_  
*Total Salary Travel & Accomodations* \_\_\_\_\_

Follow Up Expenses: \_\_\_\_\_

#### Total Expense

\_\_\_\_\_

### Budgeted Income

Offerings \_\_\_\_\_  
 Local Church \_\_\_\_\_  
 Conference \_\_\_\_\_  
**Total Income** \_\_\_\_\_

### Signed

### Date

Church Pastor	_____	_____
Evangelism Coordinator	_____	_____
Conference President	_____	_____
Conference Treasurer	_____	_____

Please submit form to Conference Treasurer